

Visitor Information

Requirements and Access for Visitors

Visit Requests

All visitors are required to submit visit requests. Requests may be submitted via fax, mail, or by JPAS to the following:

Marine Acoustics, Inc.
4100 Fairfax Drive
Suite 730
Arlington, VA 22203
ATTN: Visitor Control
Fax: (703) 465-8420

Call (703) 465-8404 with questions, or to verify Visit Request receipt.

NOTE: If sending visit requests via JPAS, our SMO Code is 0B9P85; our CAGE Code is 0B9P8.

Business hours:

Monday-Friday 8:00 a.m. to 4:00 p.m. Eastern Time

Federal Employees and Military

Complete the Visit Request Form appropriate to your activity. Submit to the address provided above.

Contractors

Submit a written request addressed to the address above. Requests are to be typed on contractor's letterhead, and must be signed by the contractor's Security Officer. The following information is mandatory:

1. Name and address of the contractor company requesting the visit.
2. Name and address of the command to be visited.
3. Name (in full) and title of the person to be visited.

NOTE: If visiting another contractor employee, a government employee point of contact is also required.

4. Name (in full) of the contractor employee, including title or position.

5. Date and place of birth, citizenship and social security number of the contractor employee. If contractor employee is a registered alien, that fact must be noted.
6. Date(s) of requested visit.
7. Purpose of and justification for the visit. If a contract is involved, the contract number must be furnished.
8. Name and address of the contractor's cognizant Security Officer.
9. Contractor company's assigned CAGE or FSC number, and certification of the level of the facility's FCL.
10. Contractor's company certification of the employee's current clearance status.

NOTE: If the visit is unclassified, items 8, 9 and 10 are not required.

11. The visit request must be signed by the contractor's Security Officer.